

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on May 11, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Santagata	
J. Alvarez	

A letter was received from Janis Rega, area director of the USDA Rural Development requesting that we certify that vulnerability assessments have been conducted and that there is an emergency response plan in place under the Public Health Security and Bioterrorism Preparedness and Response Act of 2002, Public Law 107-188 enacted by Congress in June of 2002. This certification is submitted yearly, however, the certification was not received by Ms. Rega. Plant Superintendent Alan Zorzi emailed a copy to Ms. Rega for her records.

Mike Adkins of Cambria Solar sent an email to Ronald Mascola of Atlantic City Electric notifying them that the Pinelands Commission provided a buffer determination that will permit Cambria Solar to continue with the solar project. The project will provide approximately 90% of the electricity at the BBMUA sewer treatment plant. The cost to upgrade the transformer at the plant is in the budget for the project and as soon as they are closer to the finish of the project, Cambria Solar will contact Atlantic City Electric for a 30 day invoice.

Robert Smith of Remington, Vernick and Walberg submitted the legal advertisement to the Daily Journal and Atlantic County Record for the advertisement of the notice to bidders for the servicing of well #3 for advertisement. The bid openings will be held on Tuesday, May 17, 2016 at 11:00 am in the large meeting room at the Borough of Buena municipal building.

Michael Testa Jr. of Testa, Heck, Scrocca & Testa forwarded a letter to Sean Safford of Patriot Towers, Inc. regarding the repairs needed to the flood light system on the BBMUA's water tower. Patriot Towers was the contractor hired by AT&T to upgrade the lighting on their cell tower and when doing so damaged the flood light system belonging to the BBMUA. Therefore, Patriot Towers, Inc. needs to remedy this situation.

m/Baker s/Delano to approve the treasurer's report as read. m/passed

A letter was received from Patrick Moran of the Educational Services Commission of New Jersey (formerly known as the MRESC Co-op) advising the BBMUA that they have been approved by the Director of the Division of Local Government Services to become a member of the MRESC Cooperative Pricing System.

m/Baker s/Delano to adopt resolution R-13-2016 awarding the contract for the purchase of a 2016 John Deere Model 310EL Backhoe Loader from JESCO in the amount of \$87,584.06 through the MRESC Co-op. This backhoe will replace the current Case 560 Backhoe that is now 30 years old.

A copy of the Emergency Procurement Report that was sent to Timothy Cunningham, Director of the Division of Local Government Services was supplied to the board. This report is notifying the Division of the emergency contracts issued in connection with the lightning strike that occurred at our wastewater treatment plant on April 26, 2016.

Plant Superintendent, Alan Zorzi, provided an update on the electric strike damage at the wastewater treatment plant. Mr. Zorzi met with the insurance adjuster on this matter. The damages will probably be in the \$50,000.00 range. We had originally estimated anywhere from \$40,000.00 to \$80,000.00 in damages. The insurance adjuster is in agreement with everything that had to be replaced. Photos were taken and all of the damages have been logged. The damages will be covered by the NJUAJIF and the excess insurance carrier less the deductible of \$1,000.00.

A letter was received from Richard Dovey, President of the ACUA regarding our 2016 Laboratory Services Contract Renewal. In the past we have never signed a contract for laboratory services. Our plant employee Jim Baals obtains quotes for laboratory services each year and the vendor with the lowest quote is awarded the service. When requesting quotes in November of 2015 the ACUA provided pricing to Mr. Baals and stated that if we signed a one year contract for laboratory services with them that they could provide us with cheaper pricing than if we did not sign the contract agreement. The pricing with the contract was only a total increase from 2015 to 2016 of \$93.55 whereas the pricing without the contract was a total increase of \$1574.15. Therefore, since the ACUA was

the lowest quoted vendor we awarded them the service. That being said we have been paying the contract negotiated pricing since January 2016 and need to execute the provided contract and return it to the ACUA to continue to receive the cheaper contracted price. On a side note, the BBMUA board voted in November 2015 to award the lab services to the lowest quote provider which was the ACUA.

m/Baker s/Delano to sign the one year contract with the ACUA for laboratory services as quoted and awarded in November 2015 for the year January 1, 2016 through December 31, 2016. m/passed

m/Baker s/Delano to adopt resolution R-14-2016 approving emergency repairs to the wastewater treatment plant due to storm damage. m/passed

m/Baker s/Alvarez to approve the minutes of the regular meeting held on April 27, 2016. m/passed

m/Baker s/Alvarez to approve the minutes of the executive closed session meeting held on April 27, 2016. m/passed

Plant Superintendent, Alan Zorzi informed the board that he has obtained state contract pricing and details on two 2016 Ford F350 pickup trucks from Winner Ford Cherry Hill to replace the two 1994 trucks that we currently have. Mr. Zorzi had requested pricing from another state contract vendor as well. However when he stated that one truck had to have a utility body the vendor was not cooperative in getting back to him. These vehicles were budgeted in our 2016 Capital Budget. The total price for the two vehicles with safety lights per the state contract is \$75,046.00. Because the vehicles are state contract vehicles under contract A88758, T2101 you must purchase the standard vehicle offered. The standard vehicles come with snow plows. Even though we do not need the plow, we have to take the plow attachment that comes with the vehicle. Should the board decide to purchase the new vehicles delivery would be mid-June 2016. The two 1994 trucks that we have are at the point where it is costing more to repair the vehicles than they are worth. One of the two vehicles has major repairs that need to be done to it in order to continue in operation. Those repairs quoted are extremely costly and to put that much money into repairing a vehicle that is 22 years old is not wise. Therefore, the board voted to purchase the two new vehicles on state contract.

m/Baker s/Alvarez to purchase two 2016 Ford F350 pickup trucks from Winner Ford Cherry Hill under State Contract A88758, T2101 for a total of \$75,046.00. m/passed

A letter was received from James Revak, Assistant Chief of the State of New Jersey Department of Labor and Workforce Development Office of Public Employees' Safety confirming the follow up inspection regarding the hazards and/or violations identified on March 18, 2016. This letter confirms that all hazards and/or violations have been abated. Chairman Santagata stated that Alan Zorzi and the rest of the men at the plant did a good job in addressing the hazards and violations and bringing everything into compliance.

Mr. Zorzi stated that when working on the POSHA issues, one of the BBMUA safety coordinators found a grant available for an AED (Automated External Defibrillator). We applied for the safety grant and it was established that we qualified for the grant. The board agreed that since we do not have an AED at the plant that it is a good idea to purchase one of these and have it on hand should someone have a heart attack while working. The grant price for this AED is \$995.12.

m/Baker s/Delano to purchase an AED (Automated External Defibrillator) in the amount of \$995.12. m/passed

Mr. Zorzi also informed the board that he and Robert Smith of Remington, Vernick & Walberg have a meeting scheduled with Teligent for Monday, May 16, 2016 to go over to the facility and review the plans provided for the water connection to the 10" water main located on Wheat Road. Once Mr. Zorzi and Robert Smith meet, they will be able to make their recommendation to the board.

Mr. Zorzi stated that they are in the middle of the MBR biannual recovery cleans. Prior to starting the recovery cleans the filters had been performing the worst they have since they were installed. There were some concerns on the GE reports that were coming back to where if things didn't improve after the clean they would have to be pulled out and the filters would have to be examined. After the first set of recovery cleans the filters are performing much better. In fact they are almost back to new conditions. Hopefully once all four trains are completed it will have good results for the future financially for the BBMUA and extend the life of the filters.

m/Baker s/Delano to file all correspondence sent out for review without reading number 1 through number 12. m/passed

m/Baker s/Delano to pay all bills presented for the month of May 2016. m/passed

The next regular meeting will be held on May 25, 2016 at 7:00 p.m.

m/Alvarez s/Delano to adjourn the meeting 7:31 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary